



# The City of Seneca

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P.O. Box 208

105 A Avenue

Seneca, Oregon 97873

## VOLUNTEER RESOLUTION

Resolution No. 03-11 for Policy Year 2011-12

### A RESOLUTION EXTENDING SENECA'S WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF SENECA.

WHEREAS, the City of Seneca elects the following:

1. An assumed monthly wage of \$800.00 per month will be used for public safety volunteers; and
2. Non-public safety volunteers will keep track of their hours and have their assumed payroll reported in the correct class code for the type of work being performed using Oregon minimum wage; and
3. Court-mandated community service workers/inmates on work release may be covered for workers' compensation benefits by the sentencing court. Coverage will be determined prior to work inception and stipulated to in writing between City of Seneca and the respective sentencing court. Court-mandated volunteers will keep track of their hours and have their assumed payroll reported in Class Code 7720V using Oregon minimum wage; and
4. A roster of active volunteers (public safety, non-public safety, and community service workers/inmates on work release) will be kept monthly for reporting purposes. It is acknowledged that City County Insurance Services may request copies of these rosters during year-end audit; and
5. Unanticipated volunteer projects or exposure not addressed herein will be added onto City of Seneca's coverage agreement (1) by endorsement, (2) with advance notice to CIS, and (3) allowing two weeks for processing. It is hereby acknowledged that coverage of this type cannot be backdated.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Seneca to provide for workers' compensation insurance coverage as indicated above. This resolution will be updated annually.

ADOPTED by the City Council of City of Seneca this 21<sup>st</sup> day of June, 2011.



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P.O. Box 205

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Warren Wilson, Mayor

ATTEST by City Recorder this 21<sup>st</sup> day of June, 2011.

Corry Rider, City Recorder