



City of Seneca- Budget Committee Meeting Minutes

Date: April 14, 2026

Time: Immediately Following Regular Council Meeting

Location: City Hall

Budget Committee Present:

Mayor Andrea Officer

Budget Chair Jim Klum

Councilor Melvin Herburger

Councilor Chuck White

Councilor Matt Wenick

Councilor Barbara Northington

Call to Order

Budget Chair Jim Klum called the Budget Committee meeting to order at 7:05 p.m.

Staff Present:

Deborah Oatman, City Recorder/Budget Officer

1. Approval of Previous Minutes

The March Budget Committee minutes were reviewed. A correction was noted regarding the adjournment time.

Motion made by Councilor Herburger to approve the March minutes with corrections.

Second: Councilor White

Vote: Passed unanimously

2. Public Comment

No formal public comment was presented.

3. Budget Review – General Fund

The Committee conducted a line-by-line review. Concerns were raised regarding declining cash balances, discrepancies in fund accounting, and inconsistencies in budget figures.

Staff explained reductions were due to infrastructure repairs, prior system deficiencies, and use of pooled cash accounts.

Action: Staff will review with the auditor and provide corrected figures.

4. Payroll & Insurance

Concerns were raised about payroll allocations, payroll tax inconsistencies, and insurance savings vs wage increases.

Staff noted some figures were estimated higher to avoid mid-year adjustments.



5. Professional Services & Audit

Committee recommended obtaining firm audit quotes and separating audit costs from other professional services.

8. Roads Fund

Discrepancies noted in cash balances and grant reporting.

Action: Staff to reconcile grant revenues and provide exact project costs.

6. Water & Sewer Funds

Review postponed due to inconsistencies. Will revisit after corrections.

7. Transfer Station Fund

Revenue fluctuations discussed. Committee requested improved tracking and consistency.

8. Golf Fund

Discussion included mower replacement (\$5,000–\$7,000) and fundraising options.

Consensus: Include mower as potential expense in budget.

9. General Budget Concerns

Issues identified include misallocated transfers, inconsistent historical budgeting, and lack of clarity in financial reporting.

10. Direction to Staff

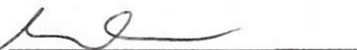
Staff directed to work with auditor to reconcile balances, correct entries, and provide updated budget documents.

11. Adjournment

Meeting adjourned at approximately 9 p.m.

Attest


Jim Klum Budget Chair



Deborah Oatman
City Manager/Recorder