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City of Seneca – Regular Council Meeting Minutes

Date: July 8, 2025

Time: 6:00 PM

Location: Seneca City Hall

Council Present:

Mayor Andrea Officer

Councilor Barb Northington

Councilor Melvin Herburger

Councilor Matt Wenick

Staff Present:

Deborah Oatman, City Recorder

Public Present:

Linda Pace

JW Pettyjohn

Jason Miller

Tinka Oliver

Suzie Hood

Rich Schwartz

Henrietta Schwartz

1. Call to Order

Mayor Officer called the meeting to order at 6:00 PM and confirmed quorum.

2. Old Business

a. Iron Triangle Water Access and Use Agreement

Council discussed the finalized agreement with Iron Triangle, including cost sharing and maintenance responsibilities.

- Motion made by Councilor Northington to approve the agreement as written.
- Seconded by Councilor Herburger.
- Motion passed unanimously.

3. New Business

a. Approval of Minutes

Minutes from the June 10, 2025 Regular Meeting and June 26, 2025 Special Meeting were reviewed.

- Motion made by Councilor Northington to approve both sets of minutes.
- Seconded by Councilor Wenick.
- Motion passed unanimously.



b. Open Floor Discussion

- A resident requested exemption from dump fees due to use of a private dump site; council reminded all that exemption requests must follow the existing resolution and be submitted in writing for documentation.
- Resident requested water reading dates on utility billing.
- Sewer availability billing was discussed. Resident pointed out that the rate went up by 50% in comparative to the regular utility rates.

c. Verizon Underground Line Route

Council reviewed and approved by consensus Verizon's updated underground path near the shooting range.

d. Seneca Paving Project Update

- Council was briefed on a scope adjustment to the Shirttail Creek Road paving project to remain within budget.
- Concerns were raised regarding access through a property owned by Connie Brown; Grant County is being consulted for easement clarification.
- Heckman Construction remains the approved contractor for the project as previously voted.

e. Broadband Network IGA Termination

- Council reviewed and approved the termination of the intergovernmental broadband management agreement and repealed Ordinance Nos. 94 and 95.
- Motion made by Councilor Northington, seconded by Councilor Wenick.
- Motion passed unanimously.

f. Lease Agreement Review

- Council reviewed all active grazing and business lease agreements.
- Topics discussed included lease compliance, fencing maintenance, potential lagoon use for grazing, fair lease access for other residents, and reminder communications to lessees.
- Motion made by Councilor Herburger to approve all lease agreements as presented.
- Seconded by Councilor Wenick.
- Motion passed unanimously.

4. Financial Statements

Deborah Oatman presented the June 2025 financial report. Council had no questions.



5. Approval to Pay Bills

- Motion made by Councilor Northington to approve payment of bills.
- Seconded by Councilor Judge White.
- Motion passed unanimously.

6. Executive Session

Mayor Officer announced the Council would enter Executive Session per ORS 192.660(2)(i) to evaluate the performance of the Chief Executive Officer and staff.

Regular session adjourned prior to Executive Session.

Meeting Adjourned: There being no further business, Mayor Officer adjourned the meeting at approximately 7pm.

Andrea Officer

Attest: Mayor Andrea Officer

Submitted by: 
Deborah Oatman, City Recorder