

# City of Seneca Volunteer Resolution

Resolution No.: 5-16

Effective Date: May 10, 2016

A resolution extending workers' compensation coverage to volunteers of the City of Seneca, in which the City of Seneca elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on CIS payroll schedule, and verified at audit:

## 1. Public Safety Volunteers

Applicable X Non-applicable \_\_\_\_\_

An assumed monthly wage of \$800 will be used for public safety volunteers in the following volunteer positions (check all that apply):

- Police reserve
- Search and rescue
- Firefighter
- Emergency medical personnel
- Ambulance drivers
- Other

## 2. Volunteer boards, commissions, and councils for the performance of administrative duties.

Applicable \_\_\_\_\_ Non-applicable X

An aggregate assumed annual wage of \$2,500 will be used per each volunteer board, commission, or council for the performance of administrative duties. The covered bodies are (list each body):

- a. N/A
- b. N/A
- c. N/A

**3. Manual labor by elected officials.**

Applicable \_\_\_\_\_ Non-applicable  X

An assumed monthly wage of \$800 per month will be used for public officials for the performance of non-administrative duties other than those covered in paragraph 2 above

List duties

**4. Non-public safety volunteers**

Applicable  X  Non-applicable \_\_\_\_\_

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed. (List specific non-public safety volunteers below)

- Parks and recreation
- Senior center
- Public works
- Library
- Other – *Transfer Station*

**5. Public Events**

Applicable \_\_\_\_\_ Non-applicable  X

Volunteers at the following public events will be covered under workers' compensation coverage using verified hourly Oregon minimum wage as basis for premium and/or benefit calculation: (List specific events)

- a. *N/A*
- b. *N/A*
- c. *N/A*

**6. Community Service Volunteers/Inmates**

Applicable  X  Non-applicable \_\_\_\_\_

Pursuant to ORS 656.041, workers' compensation coverage will be provided to community service volunteers commuting their sentences by performing work authorized by the City of Seneca.

Oregon minimum wage tracked hourly will be used for both premium and benefit calculations, verifiable by providing a copy of the roster and/or sentencing agreement from the court.

### 7. Other Volunteers

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that the City of Seneca:

- a. Provides at least two weeks' advance written notice to CIS underwriting requesting the coverage
- b. CIS approves the coverage and date of coverage
- c. CIS provides written confirmation of coverage

The City of Seneca agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service, and hours of service and make them available at the time of a claim or audit to verify coverage.

Now, therefore, be it resolved by the City of Seneca to provide workers' compensation coverage as indicated above.

Adopted by the City of Seneca Council Members this 10th day of May, 2016.

(Andrea Combs)                      Andrea Combs                      Mayor  
Signature of Authorized Representative      Printed Name                      Title

Attest by Josh Walker                      this 10 day of May, 2016  
Printed Name

h T Wah                      City Manager  
Signature                      Title