



Council Present

Andrea Officer – Mayor
Matt Wenick
Melvin Herburger
Chuck White
Barbara – Excused Absence

Public Present

Mike Allen Fire Chief Admin
Linda Pace
James Phillips

City of Seneca City Council Meeting Minutes

Date: February 11th, 2025

Time: 6:00 PM

Location: Seneca City Hall

Call to Order:

Mayor called the meeting to order at 6:00 PM.

Old Business:

1. Letter from the Sheriff's Office:

- Key points from the letter:
 - The Sheriff's office is not interested in pursuing IGA enforcement.
 - If the City decides to pursue it, they would need to modify ordinances, and an attorney would need to review them for legal sufficiency.
 - A fund would need to be established for enforcement, as the county would not assume the cost.
 - There are no guarantees as to how often enforcement would occur, with an estimated cost of \$100,000.
- After discussion, Council Members agreed that this was not a financially viable option at this time.

2. Fire Truck Repair and Heating:

- The exhaust hole for heating in Fire hall last to be done.
- A quote for \$9,500 was received from A&L Emergency Repairs.
- The insurance company, CIS, will send an estimator soon. A preliminary estimate from the insurance company was \$7,500.
- The Councilor Wenick emphasized the importance of ensuring the insurance will cover the repair costs and that the repair shop will work with the insurance to ensure they pay the appropriate amount.



New Business:

1. Fire Department Grants:

- Mike Allen informed council that Bill from AA&L Repair offered to assist in securing grants for fire department improvements, including insulation for the engine hall and a new gate for the fire truck entrance.
- For the fire department to qualify for these grants, they need a 501(c)(3) number, as the city does not have one.
- Council discussed the possibility of obtaining a 501(c)(3) designation for the fire department but noted it is likely not feasible due to the fire department being part of the city and funded through the city budget.
- It was suggested that a special district designation might be a better option, as this aligns with how other city services, like the Water District, operate.
- Mayor will research further and provide information at the next meeting.

2. Representation Agreement with Bill (AA&L Repair):

- Bill has been representing the city in obtaining a water tender and securing grants for fire department needs.
- Council agreed that a written agreement should be created to formalize Bill's role in representing the city for grant applications and the water tender transfer.
- Motion made to add this item to the agenda for the next meeting for formal approval of an agreement.

3. Budget Committee Member Roster:

- Patty Davidson decided not to reapply for the position.
- Richard Schwarzer, Councilor Wenick, Councilor Herburger, and Jim Klum will continue as members.
- A flyer will be placed in the next billing cycle to encourage volunteers for budget committee and fire department.

4. Approval of Bills and Late Fee Discussion:

- Deb discussed streamlining the process for paying bills to avoid late fees. The idea was to email council members the bills ahead of time for their review and approval before the meeting.
- Council members discussed the legality of approving bills via email. It was decided that it may be more appropriate to address the bills at council meetings and contact vendors for any late fee issues.
- Deb was asked to follow up with vendors to clarify due dates and payment grace periods.

5. Approval of Minutes from Previous Meeting:

Mayor noted that approval of the minutes would be addressed first at the next meeting

Open Floor:

- A request was made to invite Iron Triangle to give an update on their building project, cogeneration operation, and fire hydrants. This will be placed on the agenda for the next meeting.



Adjournment:

Motion to adjourn made and carried at 6:45 PM.

Next Meeting:

March 11th, 2025 at 6:00 PM.

Minutes Submitted By:

Deborah Oatman, CM

Andrea Officer
Attest: Mayor Andrea Officer